



First 5 Commission, February 5, 2025

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:

None

Conflict of Interest Reminder for Commissioners and Alternates:

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

Advisory Committee Members Participation. Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



Item 2. Consider action to approve Minutes for December 4, 2024

Minutes

December 4, 2024 2:15-4:15pm

Tuolumne County Superintendent of Schools Room 217
175 Fairview Lane, Sonora, CA 95370

Voting Members Present: Clark, Freeman, Parker, Sunday

Commissioners Absent: Kirk

Alternate Members Present: Patey

Staff Present: Garcia

Welcome and introductions. Meeting opening time: 2:16pm

Public comment

The public may speak on any item not on the printed agenda. No action may be taken by the Commission. Public Comment is also taken on each agenda item.

No public Comment made.

Open Public Hearing at 2:17pm

1. Public Hearing on Annual Audit and Annual Report for FY 23/24
 - a. Present: First 5 Tuolumne County Audit (attachment #1)
 - b. Present: Annual Report (Power Point Presentation) for FY 23/24
 - c. Public comment and discussion

Close Public Hearing at 2:38 pm

Action Items

2. Consider action to adopt Audit for fiscal year 2023/2024 (attachment #1)

Discussion:

Public Comment: None

Motion: Commissioner Sunday

2nd: Commissioner Freeman

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

3. Consider action to adopt Annual Report for fiscal year 2023/2024

Discussion: 2 changes. Remove page 2 and add page numbers to the report.

Public Comment: None

Motion: Commissioner Clark

2nd: Commissioner Sunday

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

4. Consider action to approve Minutes for August 26, 2024, Special Meeting (attachment #2)

Discussion: None

Public Comment: None

Motion: Commissioner Freeman

2nd: Commissioner Sunday

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

5. Approve annual meeting calendar (attachment #3)

Discussion: Since spring break is the first week of April, Sarah Garcia requested we meet the week following Spring Break. Commissioner Sunday would like the group to discuss a Board Retreat and have it added to the calendar.

Public Comment: None

Motion: Commissioner Clark

2nd: Commissioner Sunday

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

6. Consider action to approve resignation of Commissioner Jared Martin effective November 1, 2024. (attachment #4)

Discussion: Thank you Jared

Public Comment: None

Motion: Commissioner Sunday

2nd: Commissioner Clark

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

7. Consider the appointment of Mayra Patey to complete the term vacated by Commissioner Martin, fulfilling the position of “educator specializing in early childhood development.” (attachment #5)

Discussion: none

Public Comment: None

Motion: Commissioner Clark

2nd: Commissioner Sunday

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

8. Consider approving the application of Jackie Roberts from ATCAA as a Commissioner fulfilling the position of “representatives of community-based organizations that have the goal of promoting nurturing and early childhood development.” (attachment #6)

Discussion: Welcome Jackie.

Public Comment: None

Motion: Commissioner Sunday

2nd: Commissioner Freeman

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

9. Election of Officers (attachment #7)

Public Comment: None

Discussion: The Commission wanted to thank those who volunteered for these positions.

Chair: Laura Sunday

Motion: Commissioner Freeman

2nd: Commissioner Patey

Vice Chair: Mayra Patey

Motion: Commissioner Clark

2nd: Commissioner Freeman

Treasurer: Jackie Roberts

Motion: Commissioner Sunday

2nd: Commissioner Freeman

Abstain: None

Recusal: None

All in favor: 5 aye (Clark, Freeman, Parker, Sunday, Patey)

Time and location for next meeting:

April 9, 2025 at 2:15 pm, Tuolumne County Superintendent of Schools Office, Room 217

Adjournment time: 3:17pm



Item 3. Consider action to approve Minutes for December 10, 2024

Minutes

December 10, 2024 2:00-2:15pm

Tuolumne County Superintendent of Schools
Think Space 175 Fairview Lane, Sonora, CA 95370

Voting Members Present:
Commissioners Absent:
Alternate Members Present:
Staff Present: Garcia

Welcome and introductions. Meeting opening time: 2:00pm

Public comment

The public may speak on any item not on the printed agenda. No action may be taken by the Commission. Public Comment is also taken on each agenda item.

No public Comment made.

Action Items

1. Consider approval of a \$2,000 one-time, off the salary schedule supplemental payment for First 5 Director, payable in December 2024 and June 2025. (attachment #1)

Discussion: The Tuolumne County Superintendent of Schools Office offered a \$2,000 supplemental payment to all staff. The First 5 Director salary and all payments must be approved by the First 5 Commission.

Public Comment: None

Motion: Commissioner

2nd: Commissioner

Abstain: None

Recusal: None

All in favor: 6 aye (Clark, Freeman, Parker, Sunday, Patey, Woodruff)

Time and location for next meeting:

February 5, 2025 at 2:15 pm, Tuolumne County Superintendent of Schools Office, Room 217

Adjournment time: 2:05pm



Item 5. Monthly Financial Reports through December 2024

Fiscal Year 2024-2025		Monthly Itemization			
September/October					
All Fund Balance & Revenues	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Balance brought forward					\$918,477.00
Outstanding accts payable prior FY					
Due from State/AR, apply to prior FY					
Prepaid expenditures					
Other adjustments					
Total Balance Brought forward	\$918,477.00	\$-	\$-	\$-	\$918,477.00
Interest Income	\$19,966.80	\$-	\$9,282.65		\$9,282.65
State - IMPACT	\$73,800.00	(\$33,417.25)		\$33,417.25	\$-
State - Mo. Disb, current FY	\$248,933.00	(\$71,774.59)	\$15,494.87	\$46,752.37	(\$9,527.35)
SPCFA First 5 CA	\$185,231.00	\$-			\$-
Other Operating Revenue - Grant	\$110,000.00	\$-		\$15,000.00	\$15,000.00
QRIS CSPP and QCC	\$89,652.00	(\$28,300.00)	\$41,886.75	\$33,660.50	\$47,247.25
					\$-
Revenues This FY Only		(\$133,491.84)	\$66,664.27	\$128,830.12	\$62,002.55
Total Funds & Revenues	\$727,582.80	(\$133,491.84)	\$66,664.27	\$128,830.12	\$980,479.55
Expenditures	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Dues and Memberships	\$4,000.00	\$4,425.00			\$4,425.00
Advertising	\$250.00	\$-			\$-
Professional Svcs-Admin	\$38,786.55	\$-	\$8,688.31		\$8,688.31
County Counsel	\$3,000.00	\$500.00	\$250.00	\$250.00	\$1,000.00
Auditor-Controller (local)	\$250.00	\$10.50	\$3.50	\$3.50	\$17.50
Accounting & Audit (outside audit)	\$14,100.00	\$-			\$-
Oral Health Access	\$3,000.00	\$-			\$-
Prof Services- Program Svcs: ED	\$55,607.40	\$-	\$3,376.62		\$3,376.62
Professional Services- Evaluation	\$19,393.28	\$-	\$2,896.10		\$2,896.10
Outreach Expenses	\$300.00	\$-			\$-
Imagination Library	\$10,000.00	\$6,560.07			\$6,560.07
QRIS Preschool	\$35,305.00	\$-	\$5,000.00		\$5,000.00
QCC	\$26,381.00	(\$250.00)	\$9,033.13		\$8,783.13
Workforce Pathways Grant	\$27,966.00	\$-			\$-
ICES Raising Healthy Families	\$191,465.00	\$-		\$47,229.44	\$47,229.44
Kits for New Parents - Total	\$50.00	\$-			\$-
TCOE SEED	\$83,000.00	\$-	\$22,000.00		\$22,000.00
TCOE Smile Keepers	\$74,314.04	\$-	\$18,398.30		\$18,398.30
IMPACT	\$73,800.00	\$-	\$5,000.00	\$3,570.00	\$8,570.00
Home Visiting	\$50,000.00	\$-		\$7,523.56	\$7,523.56
Local Grants	\$-	\$-			\$-
Emergency Response Fund	\$10,000.00	\$-			\$-
Total Expenses	\$-	\$11,245.57	\$74,645.96	\$58,576.50	\$144,468.03



FIRST 5 February 5, 2025

Item 6. Reports from Executive Director and Commissioners
Association Dues Discussion
Current Dues: \$4,000

Hi Sarah,

As part of our ongoing commitment to providing you with the highest level of service and value, we continually evaluate the costs associated with delivering our programs, events, policy, advocacy, and resources.

After a thorough financial analysis, the First 5 Association staff and Board of Directors are recommending an increase in membership dues. This adjustment will ensure we can continue to deliver member benefits, expand initiatives, and maintain the quality of services you rely on.

Effective Date:	July 1, 2025
New Membership Dues:	\$11,205.43 (previously \$4,000, including your voluntary policy fund contribution)
New Membership Dues Formula:	\$10,000 + \$2.60 per live birth (based on 2020 birth dates)

We understand this dues increase will have an impact, and we remain dedicated to maximizing the value of your membership. This increase will directly support our new [Strategic Framework](#), ensure persistent, high quality advocacy and engagements, and drive specific goals including:

- Early Childhood and Family Policy advancements focused on economically secure families, comprehensive health and development, and early childhood care and education.
- First 5 County Network and Early Childhood System focusing on building a thriving network with members who are essential leaders, conveners, builders, innovators, and local implementers of California's early childhood system of care.
- Leadership Development and Learning focusing on supporting leaders in California who prioritize the health and well-being of young children and their families.

If you have any questions or would like to discuss this update, please [click here to schedule a time to meet](#) with the Association. We would love to connect!

Thank you for your continued support for First 5 Association and your active participation in the First 5 Network. Together, we are building a California where the state's children and families are happy, healthy, and thriving.

Kristine Dobson
Chief Operating Officer
She/Her

510.323.9930

FIRST 5 ASSOCIATION OF CALIFORNIA
CALIFORNIA CHILDREN & FAMILIES FOUNDATION
Building a better future for California's youngest children

[First5Association.org](#)
[CAcf.org](#)

All agenda materials and attachments, including late agenda materials, are posted on the First 5 Tuolumne County Commission website, www.First5Tuolumne.org. Please contact Sarah Garcia for ADA accommodations needed at 536-2070.